

## DIAMONDHEAD FESTIVAL AND BBQ COMPETITION

November 5, 2022 11am to 7pm

### VENDOR'S APPLICATION

Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

Type of Art/Craft/Merchandise/Food: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

General Merchandise Vendor: \$50 x \_\_\_\_\_ (number of booths requested) = \_\_\_\_\_ **Total Vendor Fee Due**

Food Vendor: \$125 x \_\_\_\_\_ (number of booths requested) = \_\_\_\_\_ **Total Vendor Fee Due**

If you are selling food items, do you need electricity? YES NO (option only available for food and beverage vendors)

#### RULES:

- Vendor fee must be paid by check payable to the City of Diamondhead with your application.
- Booth size is limited to 12 ft x 12 ft for vendors. If you need more space, you will need to purchase additional booth sites.
- Booth size for food trucks will be 12 ft x 24 ft.
- Booth locations will be assigned on a first come first serve basis once a fully completed application is received with payment. Space allotted subject to availability. All decisions of event management are final.
- No electricity will be available for arts and crafts vendors or food trucks.
- Vendors are responsible to supply their own canopies, tables, chairs, electric cords, etc.
- Tables must have cloth cover.
- Be prepared for rain and shine. No refunds for rain out.
- Set up will be Friday between 8am and 5pm and Saturday 7am to 10am. Event starts at 11am on Saturday.
- Vendors will be able to drive to their booth location to quickly drop off supplies and then move car out of the festival grounds on Friday. **No vehicles will be allowed in festival grounds after 9am on Saturday.**
- There will be limited vendor parking across the street on Airport Drive that will be available on a first come first serve basis. Otherwise, vendors will park on the street with general public.
- All booths are to remain set up and operable until the closing time on Saturday at 7pm.
- Art/craft must be a minimum of 50% of an identifiable talent or design skill. No store bought or garage sale items allowed.
- Specialty foods include, but are not limited to, snowballs, ice cream, nuts, kettle corn, funnel cake, desserts. In order to sell any other items, you must compete in the BBQ Competition.
- Information only booths are not allowed. All booths must sell merchandise or services.
- Number of vendors in each category is limited.
- As soon as your application is received and processed, you will receive an email confirmation with your booth assignment.
- Diamondhead police will be patrolling the area on Friday night.
- Vendors assume responsibility for collecting, tabulating, and reporting 7% MS State sales tax. **IT IS VENDORS RESPONSIBILITY to turn in to show personnel Tax Form and taxes collected to the Festival Information Booth no later than 8pm on Saturday.**

#### RELEASE AND ACKNOWLEDGEMENT

I hereby agree to forever release and hold harmless the City of Diamondhead and private property owners from liability arising from accident, injury, act of vandalism, or theft during the Diamondhead Festival and BBQ Competition and from product liability due to the sale of merchandise during the show. Furthermore, I hereby grant full permission to the event organizers to use any photographs, videotapes, or recording for any legitimate purpose. No refunds. By my signature, I agree, I have read and agree to all rules as well as the release.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_